

Health Information Management (HIM) Consultant

Specific duties include:

- Provide subject matter expertise to staff of the Centre, regional health authorities, and government departments and agencies regarding data collection processes, coding systems, reporting requirements, and interpretation of coded health information,
- Promote, monitor and evaluate adoption of annual revisions to the national Abstracting and Coding Standards to ensure compliance to these standards in records submitted to the Canadian Institute Health Information (CIHI) Discharge Abstract Database;
- Develop and conduct a comprehensive provincial re-abstracting program that identifies strengths and deficiencies in abstracting and coding practices, upon which data quality education sessions are designed;
- Coordinate development, printing and distribution of Live Birth Notification, Stillbirth and Death registration forms, in collaboration with Statistics Canada and Vital Statistics;
- Conduct data mining to identify or verify data quality issues; determine corrective action if indicated, and monitor results; and
- Engage stakeholders in the process of identifying and addressing data quality issues, creating an understanding of the shared ownership of data quality and the teamwork required to support it.

Qualifications:

- Diploma or degree in Health Information Management from a recognized private/public college or university.
- Three (3) to five (5) years of managerial experience is preferred;
- Knowledge and application of national Abstracting and Coding Standards;
- Knowledge of provincial and national health information systems;
- Strong interpersonal, communication and presentation skills, and;
- Strong conceptual, analytical and problem solving skills;
- Experience with ICD9 coding an asset;
- Experience with vendor coding application(s), and;
- Experience with committee participation such as secretary, leader etc.

Salary: If you wish to discuss the salary please contact Human Resources, as indicated below.

Competition Number: 2009 HIMC 040

Applications stating references and competition number should be forwarded to the undersigned. While the Centre appreciates all applicants, only those short-listed for an interview will be contacted.

Human Resources
E-mail: employment@nlchi.nl.ca

The Newfoundland and Labrador Centre for Health Information was established by the Government of Newfoundland and Labrador to provide quality information to health professionals, the public, and health system decision-makers. Through collaboration with the health system, the Centre supports the development of standards and maintains key health databases, prepares and distributes health reports, and supports and carries out applied health research and evaluations. The Centre's mandate also includes the development of a confidential and secure Health Information Network that will serve as the foundation for the provincial Electronic Health Record.