



HEALTH INFORMATION MANAGEMENT PROGRAM
PROGRAM COORDINATOR/INSTRUCTOR REQUIRED
St. John's Campus

CompuCollege is a nationally accredited educational institution, with campuses throughout Atlantic Canada. We have been educating Canadians for over 25 years.

We are hiring a Program Coordinator/Instructor for our Health Information Management Program. This individual will serve as the overall coordinator for this new two-year program, including interaction with the various Health Authorities across the province to facilitate student practicum and field placements. Responsibilities will also include corresponding with the Canadian Health Information Management Association regarding compliance and national certification issues. This position will involve a combination of administrative and teaching duties.

The successful candidate will hold a baccalaureate degree, and be registered with the Canadian College of Health Information Management. The Program Coordinator/Instructor must have had experience as a practicing HIM professional within a health institution and/or agency directly related to the health industry and be an active member of CHIMA. Professional qualifications and experience shall total a minimum of six years. We require a mature, professional individual with strong communication and interpersonal skills. Other assets include course work in Vocational Education, and an interest in working with and motivating adult learners.

Reply in strictest confidence by August 17, 2007 to:
CompuCollege – Human Resource Department
PO Box 6325
St. John's NL A1C 6J9
resumes@compucollege.nf.net

We thank all those who apply, however, only candidates selected for an interview will be contacted.